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**AB 104 Consortium Meeting Agenda**

**February 27th, 2023**

**10:00 a.m.**

**Hybrid Meeting: Zoom/Room HU106**

<https://gavilan-edu.zoom.us/j/89205374164?pwd=MC8xQWZ0N1JMci90MHQzbWdFVk9aQT09>

1. Call to Order:
   1. Roll Call:
   2. Public Comments:
2. Discussion Items
   1. Approve prior meeting minutes (January)
   2. Year one activities update
      1. Common intake form
         1. Pending CASA review by Mr. de Reza
      2. Counselor meeting
         1. To be scheduled once intake form is finalized
      3. Outreach -postponed and focusing on faculty recruitment
      4. Increasing partner engagement
         1. Ms. Pedroso suggests this objective be tabled as additional courses at partner agencies is not feasible at this time due to lack of instructors and focus on establishing industry partners.
      5. Assessment: Member presentations
         1. Gavilan College: Mr. de Reza
         2. Morgan Hill Adult School: Mr. Cerdan
         3. Gilroy Unified School District: Mr. CamachoLight
         4. San Benito Unified School District: Ms. Grissom on behalf of instructors
      6. Employment data
         1. Pending CASAS review by Mr. de Reza
         2. Develop an alternative system for collection of employment information via google forms (link to CASAS)
         3. CDE update—state seeks to increase SSN from about 22%  
             to 45% or student response from 36% to 60% (by June 2024)
      7. Short term certifications
         1. Survey has been drafted and translated.
   3. Funding Structure
      1. Assembly Bill No. 149; Approved September 25, 2022
         1. Summary Presentation: No more than 20% carryover for two years starting 2022-23.
      2. Potential Changes to funding structure: Redesigning California’s Adult Education Funding Model, December 2022
         1. Summary Presentation
      3. Current distribution calculations (review)
3. Informational
   1. MOU signature status
      1. San Benito and Morgan Hill scheduled approved at February’s meeting. MOUs will be sent as soon as copies are received by Ms. Pedroso.
   2. CASAs Summer Institute: June 12-15, Hyatt in Orange County
      1. Agenda: https://www.casas.org/training-and-support/SI/Agenda
      2. Registration: <https://www.casas.org/training-and-support/SI>
   3. Quarterly Reporting Upcoming Deadlines
      1. March 1: Q2 due in NOVA (need to indicate use of carryover)
4. Member Updates
   1. Member updates (Dual enrollment)
   2. Other upcoming agenda times
   3. Schedule of next meeting dates and times (10 am to 12 pm)
      * 1. March 13th
        2. April 24th
        3. May 15th
        4. June 12th (may need to reschedule)
5. Adjournment

**Direct public comments to Rosio Pedroso at rpedroso@gavilan.edu.**