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**AB 104 Consortium Meeting Agenda**

**January 23rd, 2023**

**10:00 a.m.**

**Hybrid Meeting: Zoom/Room HU106**

<https://gavilan-edu.zoom.us/j/85132275007>

1. Call to Order:
   1. Roll Call:
   2. Public Comments:
2. Discussion Items
   1. Approve prior meeting minutes (December)
   2. Year one activities update
      1. Common intake form
         1. Review google form
      2. Counselor meeting
         1. Scheduling a meeting for early February
      3. Outreach (see presentation below)
      4. Increasing partner engagement
         1. List of prior partners needed by site
      5. Assessment gains
         1. Schedule member presentations
      6. Employment data
         1. Introduce during orientation
         2. Remind them via text that survey is coming
         3. SSN can be collected during pre-assessment process as they enter it and there is no need to “store” this information.
         4. Develop an alternative system for collection of employment information via google forms (link to CASAS)
   3. MOU signature status
      1. San Benito and Morgan Hill scheduled for February Gavilan Board Meeting approval
   4. Quarterly Reporting Upcoming Deadlines
      1. Dec 31: End of Q2 (start pulling financials)
      2. Jan 31: Student data due in TOPSPro (Q2)
      3. Jan. 31: Employment and Earning Follow-up Survey
   5. Dual enrollment update (Ms. Mann)
   6. Reexamine Funding Distribution
3. Schedule next meeting dates and times
   * 1. February 27th
     2. March 13th
     3. April 24th
     4. May 15th
     5. June 12th
4. Member Updates
   1. Member updates
   2. Other upcoming agenda times
5. Presentation-
   1. Outreach Proposal-Ms. Farias (11:30 am)
6. Adjournment