AB 104 Consortium Meeting Minutes

September 20, 2021

In attendance: Randy Brown, Shannon Lane, Greg CamachoLight, Rebecca Soto, and Dora Mendoza

I. Meeting Opened

II. Current Topics:

1. August Conference
	1. In the process of recruiting a replacement for Project Manager for ACES
	2. Discussed who will be certifying upcoming reports Annual year plan and Quarter 1.

III. Upcoming due dates:

1. Budget report due September 30, 2021, in Nova. Rebecca will certify Oct. 2021. GUSD and SB need to complete report prior to due date.
2. Annual year plan due December 1, 2021.
3. Quarter 1 report due December 31, 2021.

IV. Partner Concerns:

1. Greg discussed challenges he is currently facing with flea infestation causing them to work from home. Planning on having a grand opening in October 2021 and get HiSET started once open. Student numbers are strong and have increased in past month. He is working closely with student services with special needs and need more support. Currently has a teacher who is helping with the special ed students.
2. Shannon mentioned we need to add Morgan Hill community school to our drop-down list and will be added. They have received their computer and chrome books for their programs. Their enrollment is on a rise specifically ESL. Shannon will be meeting with Kristen next week to discuss budget. They have received covid funds of $10k, using to pay stipends. Offer CTE and dual enrollment, working with Linda and Susan on this program. Working with Healthy kids’ insurance for adults 64 and below can now qualify.
3. Randy mentioned that Gavilan is offering blended classes in person and online and looking at offering night classes in Spring. There is conversation going on with all instructors to plan for Spring classes and get feedback. Enrollment is high and up by 50% from last fall. He has been looking into the recruitment for potential new hires replacing Rebecca.
4. Rebecca will send source contacts and document with updated information to all partners.

V. Meeting dates and times: Second Monday of every month 1:30pm-2:30pm.

a. Upcoming dates: Oct. 18, Nov. 15, Dec. 13, Jan 10, and Feb. 14