



Consortium Agenda: August 12, 2026

12:00 p.m. to 2:00 p.m.

Gavilan College 5055 Teresa Blvd. Gilroy, CA 95020

Room: SS111

<https://gavilan-edu.zoom.us/j/85799635843?pwd=GKnIrGw3WSNTB5AqMqblOxwKr42rbp.1>

(Link to role description [here](#))

Meeting Norms:

1. Keep student success at the forefront of decision making and focus.
2. Come prepared for the meeting.
3. Begin and end on time.
4. Be fully present, engaged and solution focused.
5. Conversation is a natural way humans think together, and we expect it to be messy at times.
6. Treat each other with respect and assume noble intentions.

I. Call to Order:

- a. Roll call
- b. Public Comments:

II. Discussion Items

- | | |
|--|-------------------|
| a. Approve agenda | 5 minutes |
| b. Approve prior meeting minutes (June) | postponed |
| c. ELL Pathways Round 3 Grant Submission | 5 minutes |
| d. Annual Report | 20 minutes |

Review, comments

Motion to approve

III. Informational	10 minutes
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a. Revised Allocations

	Prior	May Revise
i. Gavilan	\$733,901	\$737,013
ii. Gilroy	\$348,915	\$350,515
iii. Morgan Hill	\$654,439	\$657,467
iv. San Benito	\$135,588	\$136,259
v. MOUs: once approved, MOUs will be sent out		

- b. Full-time Director Position
- c. Annual Calendar
- d. CAEP conference
 - i. October 27-30, Santa Clara, California
 - ii. [Registration link](#)
- e. Quarterly Reporting: Upcoming Deadlines

August 2026

Aug 15: Annual Plan for 2026-27 due in NOVA *

September 2026

Sep 1: 25/26 Member Expense Report due in NOVA (Q4)

Sep 1: 26/27 Certification of Allocation Amendment due in NOVA

Sep 30: 25/26 Member Expense Report certified by Consortia in NOVA (Q4) *

Sep 30: 26/27 Member Program Year Budget and Workplan due in NOVA

Sep 30: End of Q1; NOVA carryover compliance snapshot taken at 11:59 pm

October 2026

Oct 30: 26/27 Member Program Year Budget and Workplan certified by Consortia in NOVA *

Oct 31: Student data due in TOPSPro (Q1)

Oct 31: Employment and Earnings Follow-up Survey

November 2026

Nov 14: Written Expenditure Plan (WEP)* Only for consortia who have exceeded 20% carryover.

December 2026

Dec 1: 26/27 Member Expense Report Due in NOVA (Q1)

Dec 1: July 1, 2025 to June 30, 2026 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *

Dec 31: 26/27 Member Expense Report certified by Consortia in NOVA (Q1)

Dec 31: End of Q2

January 2027

Jan 31: Student Data due in TOPSPro (Q2)

Jan 31: Employment and Earnings Follow-up Survey

February 2027

Feb 28: Preliminary allocations for 2027-28 released by this date.

March 2027

Mar 1: 26/27 Member Expense Report is due in NOVA. (Q2)

Mar 31: 26/27 Member Expense Report certified by Consortia in NOVA (Q2)

Mar 31: End of Q3

April 2027

Apr 30: Student data due in TOPSPro (Q3)

Apr 30: Employment and Earnings Follow-up Survey

May 2027

May 2: CFAD for 2027-28 due in NOVA *

June 2027

Jun 1: 26/27 Member Expense Report due in NOVA (Q3)

Jun 15: 2027–28 Course Approvals are due to the California Department of Education (CDE)

Jun 30: 26/27 Member Expense Report certified by Consortia in NOVA (Q3) *

Jun 30: End of Q4

July 2027

Jul 15: Employment and Earnings Follow-up Survey

Jul 15: Student Data due in TOPSPro (Q4) FINAL

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|------|----------------------------------|-------------------|
| IV. | Member Updates/Annual Objectives | 10 minutes |
| | a. Member updates | |
| | i. Gavilan | |
| | ii. Morgan Hill | |
| | iii. San Benito | |
| | iv. Gilroy | |
| V. | Other upcoming agenda times | 5 minutes |
| VI. | Upcoming meetings | 5 minutes |
| | a. September | |
| VII. | Adjournment | |

Direct public comments to Rosio Pedroso rpedroso@gavilan.edu.