



Consortium Meeting Minutes: April 13, 2026

12:00 p.m. to 2:00 p.m.

Gavilan Community College: 5055 Santa Teresa Blvd, Gilroy, CA 95020

<https://gavilan-edu.zoom.us/j/84366346803?pwd=8WzJben0JM7xRw4lcwyVQRdrZz3VSZ.1>

(Link to role description [here](#))

Meeting Norms:

1. Keep student success at the forefront of decision making and focus.
2. Come prepared for the meeting.
3. Begin and end on time.
4. Be fully present, engaged and solution focused.
5. Conversation is a natural way humans think together, and we expect it to be messy at times.
6. Treat each other with respect and assume noble intentions.

I. Call to Order: 12:05 pm

- a. Roll call: Corina Sapien, Director of Family and Community Engagement (MHUSD), Claire Grissom San Benito High School District (SBHS), Rosio Pedroso, Gavilan Community College, Christina Andersen (GUSD), Aidee Farias, Director
- b. Public Comments: None

II. Discussion Items

- a. Approve agenda **Approved**
 - i. Approved with modification to add third item (Hallway monitor from Integrated Communications System) to Gavilan Capital Outlay. Claire Grissom motions to approve the agenda. Corina Sapien seconds the motion. The motion passes unanimously
- b. Approve prior meeting minutes (postponed) **Approved**
 - i. Claire Grissom motions to approve the agenda. Corina Sapien seconds the motion. The motion passes unanimously
- c. Gavilan Capital Outlay **Approved**
 - i. Hallway monitor (B&H): \$1,216.18
 - ii. Directors' office furniture (KI): \$2,685.35
 - iii. Hallway monitor (Integrated Communications Systems): \$7,903.
 - i. Claire Grissom motions to approve. Corina Sapien seconds the motion. The motion passes unanimously.



III. Informational

Shared

- a. New Allocation amounts
 - i. New MOU's pending
- b. ELL Grant Updates:
 - i. Round 3 Grant Submitted
 - ii. Quarterly reporting up to date
- c. CASAS Conference June 2026:
- d. CFAD updating
- e. Consortium Director
- f. Quarterly Reporting: Upcoming Deadlines
 - April 2026
 - **Apr 30:** Student Data due in TOPSPro (Q3)
 - **Apr 30:** Employment and Earnings Follow-up Survey
 - May 2026
 - **May 2:** CFAD for 2026-27 due in NOVA *
 - June 2026
 - **Jun 1:** 25/26 Member Expense Report due in NOVA (Q3)
 - **Jun 30:** 25/26 Member Expense Report certified by Consortia in NOVA (Q3) *
 - **Jun 30:** End of Q4

IV. Member Updates/Annual Objectives

Shared

- a. Member updates
 - i. Gavilan:
 - The EMT course began with 18 students and currently has 9 students remaining at the midterm point.
 - Gavilan is working with the South Bay Consortium to better understand student retention challenges and explore supports that may improve persistence, including the potential development of a pre-course focused on foundational study skills and college readiness.
 - ii. Morgan Hill:



- Patty Healy is serving as counselor and proxy representative for the member.
- Morgan Hill will host a Career Fair on May 7, 5:00–7:30 p.m.
- Business classes continue to see strong enrollment and attendance.
- Morgan Hill is collaborating with Gavilan College to expand offerings in ESL and Computer Literacy.
- The school recently completed its WASC accreditation visit with its consultant and is awaiting the final disposition report.
- Morgan Hill received a grant to support its garden program.
- Its CEI grant is concluded this year, and the school is exploring ways to retain the current instructor in a mentorship capacity to help expand programming to additional schools.
- Facility improvements underway include installation of an electronic marquee, new exterior paint, and a new roof. San Benito: First student in GED HVAC for credit registered for free because they are dual enrolled, working on creating an MOU.

iii. San Benito:

- The first student in the GED-to-HVAC credit pathway has enrolled tuition-free through dual enrollment.
- Staff are working to formalize the partnership through a Memorandum of Understanding (MOU).

iv. Gilroy: Kanani Pratt is approved by district as alternate. Several students earned their diploma this year.

- Kanani Pratt has been approved by the district to serve as the alternate representative.
- Several students have successfully earned their high school diploma this year.

I. Other upcoming agenda times

None

II. Upcoming meetings

a. May 4th

III. Adjournment: 12:48pm

Direct public comments to Aidee Farias at afarias@gavilan.edu.