AB 104 Consortium Meeting Minutes

June 17, 2021

In attendance: Shannon Lane, Greg CamachoLight, Rebecca Soto

I. Meeting Opened

II. Current Topics:

1. August Conference
	1. Members discussed the proposed outline for August 3-5 PD and workshopped additional ideas and topics
	2. It was recommended by members that August PD be modified to better address the needs of Consortium members. The August Conference should be a one-day event including all Consortium members and program counselors to workshop better tools and systems of transitions and resources. The proposed date is August 4, 2021.

III. Upcoming due dates:

1. Annual plan is due Aug 15, 2021. Rebecca will send out a narrative questionnaire in preparation.
2. Budget report due end of September. Members already have the template, however, Rebecca will resend this as a Google Sheet for easier access and sharing.

IV. Partner Concerns:

1. Greg discussed some challenges he is currently facing, including a lack of resources and direct hand-off for students transitioning to other programs, as well as a deficit of working computers.
2. Shannon offered to provide intake forms for Greg, and mentioned her need to have a better contact list for advisors at Gavilan College
3. Rebecca agreed to source contacts at each program and create a document with updated information for all partners

V. Meeting dates and times: Third Thursday of every month 12:45pm-2:00pm

a. ACES will pause for the summer break and resume meeting in August.

VI. Meeting adjourned