AB 104 Consortium Meeting Minutes

October 20, 2021

In attendance: Randy Brown, Shannon Lane, Greg CamachoLight, Rebecca Soto, and Dora Mendoza

I. Meeting Opened

II. Current Topics:

1. Certify work plan and budget reports in Nova
	1. Gavilan - $720,221
	2. Morgan Hill - $738,628
	3. Gilroy - $348,831
	4. San Benito -$176,270
	5. Total - $1,983,950
2. Reevaluate the Consortium distributions and discuss if the amounts need to change.

III. Upcoming due dates:

1. **Oct 30:**21/22 Member Program Year Budget and Work Plan certified by Consortia in NOVA \*
2. **Oct 31:** Student data due in TOPSPro (Q1)
3. **Oct 31**: Employment and Earnings Follow-up Survey
4. **Dec 1**: July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium \*
5. **Dec 1:** 19/20, 20/21 & 21/22 Member Expense Report Due in NOVA (Q1)
6. **Dec 31:** 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1) \*
7. **Dec 31:** End of Q2

IV. Partner Concerns:

1. Shannon mentioned that William will be retiring soon. She will be donating baby stuff to Rebekah’s Children Services. Working on getting ESL classes to get full. They have one complete work closet with outfits for those who need one.
2. Rebecca has recommended Kristen ARPS from Salinas Valley to take her position. She can work 15 hours a week and can start Jan. 2022. Rebecca will reach out to Elaine to give us a contact person that can attend.

V. Meeting dates and times: Third Monday of every month 1:30-2:30 or 4:00-5:00.

a. Upcoming dates: Nov. 15, Dec. 13, Jan 10, and Feb. 14