AB 104 Consortium Meeting Minutes

November 16, 2021

In attendance: Randy Brown, Shannon Lane, Greg CamachoLight, Rebecca Soto, Elaine Klauer, Kristen Arps and Dora Mendoza

I. Meeting Opened

II. Current Topics:

1. Voted on new Interim Consortium Director, Kristen Arps. Shannon Lane made the motion and Randy Brown seconded.
2. Kristen Arps will start work as soon as paperwork for Human Resource is complete.
3. Randy will check if Kristen Arps can get access to NOVA for reports.

III. Upcoming due dates:

1. **Dec 1**: July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium \*
2. **Dec 1:** 19/20, 20/21 & 21/22 Member Expense Report Due in NOVA (Q1)
3. **Dec 31:** 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1) \*
4. **Dec 31:** End of Q2

IV. Partner updates:

1. Shannon will be working at Live Oak High School to help Monday, Wednesday, and half days on Fridays. Shannon will ask William to share the Tops Pro formula to Greg to enter attendance.
2. Kristen Arps will be sending the template guide to start discussing the 3-year plan.
3. Elaine has 2 teachers for Adult Ed and getting students enrolled.

V. Meeting dates and times: Third Monday of every month at 4:00-5:00.

a. Upcoming dates: Dec. 14, 2021